



# RIVER VALLEY SCHOOL DISTRICT

*Home of the Blackhawks*



BRIAN KREY  
Business Manager

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TO: River Valley Budget/ERC Committee

FROM: Brian Krey, Business Manager

DATE: JANUARY 7, 2021

SUBJECT: JANUARY 11, 2021 BUDGET/ERC COMMITTEE AGENDA ITEMS

## 2. 2019-2020 Auditor Report

The audit was completed by Wipfli for the 2019-2020 school year and can be found online here:  
[https://www.rvschools.org/district/bus\\_serv.cfm](https://www.rvschools.org/district/bus_serv.cfm)

There were not any compliance matters or deficiencies that were found. Administration appreciates the responsiveness and communication when working with the auditors from Wipfli. In addition, Wipfli is extremely timely and have always completed their work on schedule.

## 3. 2020-2021 Budget Update

- The District has utilized 84% of our COVID Federal Grant money (\$148,820), approximately \$23,000 remains.
- Utilities for the year remain on track as budgeted.
- Maintenance items remain on track as budgeted. Our maintenance working document is online here:  
[https://www.rvschools.org/district/bus\\_serv.cfm](https://www.rvschools.org/district/bus_serv.cfm)
- Cleaning & custodial supplies are above budget at this time compared to prior years.
- Substitute budget is below budget at this time compared to prior years.
- Transportation budget is below budget at this time compared to prior years.

## 4. 2021-2022 Budget Development

I look forward to a conversation about base assumptions in developing the budget, and will bring the first draft to our meeting in February.

Employee Wages: The final consumer price index (CPI) for base wage negotiation purposes will be released at 8:30 am on Wednesday, January 13, 2021. Based on the current statistics, I would anticipate a CPI for base wage purposes around 1.25%.

Employee Benefits: There is no update at this time, but I would expect a renewal rate from Quartz in late February or March.





## **5. Extension of Family First Coronavirus Relief Act (FFCRA) Leave beyond December 31, 2020**

The FFCRA was enacted by the federal government to provide paid time off for employees who need to isolate due to COVID-19 symptoms or quarantine due to a COVID exposure or to provide care to immediate family members due to isolation or quarantine. The FFCRA expired on December 31, 2020, and this expiration will place employees in a position of using reimbursable leave or taking unpaid leave in the event of a need isolation or quarantine period.

For situations covered under the FFCRA, but the employee is well-enough to work remotely (from home), the District has offered that opportunity if their job responsibilities and available technology allowed it. This has reduced employee's need to access FFCRA, however employees with certain job responsibilities cannot effectively complete their job responsibilities remotely.

Administration proposes extending a portion of this leave as a District-sponsored benefit to alleviate concerns about isolation and quarantine before an effective vaccine is widely available. Most school districts are considering a policy similar to River Valley's proposal.

The Temporary District-Sponsored Paid COVID-19 Leave Program would be applicable to permanent employees. Please see details for this program on the portal. An overview of this program would include:

- Carry over the amount of EPSLA leave (80 hours) for employees to utilize through June 30, 2021.
- Employees can exceed 80 hours if the District verifies that the employee had potential close contact to an individual with COVID-10 while performing his/her work duties.

## **6. Payment of Lamers Contract for 2019-2020 during COVID-19 School Closure**

After receiving the initial request from Lamers on August 5, 2020 – administration requested additional detail and a few questions to be answered. Administration has not heard back from Lamers on the follow up questions we requested.

## **7. Employee Handbook**

No updates at this time.

## **8. Strategic Plan and Correlation to Committee's Work**

## **9. Set Next Meeting Date & Agenda Items**

Monday, February 8 or Tuesday, February 9 – 5 pm at RVMS Library & Zoom

## **10. Set Next Meeting Agenda Items**

- Staff Compensation 2020-2021
- Budget Forecast/Projection
- 2021-2022 Wisconsin School Nutrition Purchasing Cooperative
- Employee Benefit Renewals 2021-2022